



# LINENS & GIFTS REPORTING FORM

THIS FORM SHOULD BE COMPLETED AND SUBMITTED WITH EACH DONATION.

CIRCLE NAME: \_\_\_\_\_

REPORTING PERSON: \_\_\_\_\_ PHONE: \_\_\_\_\_

MONTH: \_\_\_\_\_ YEAR: \_\_\_\_\_

Please list the number of items in each category.

## LINENS (HAND-MADE) ITEMS

ITEM	QUANTITY
Bears	
Developmental Hearts for NICU	
Journal Bags	
Tooth Fairy Pillows	
Miscellaneous Linens (Bibs, Burp cloths, booties, etc.) *No knitted items	

## GIFTS

ITEM	QUANTITY
Batteries	
Reading Books (only new books)	
Crafts (Coloring/activity books, construction paper, paint, brushes, pipe cleaners, glue, tape, stationary, pens, pencils, etc.)	
Crayons & Markers	
Playing Cards	
Socks	
Toys & Games	
Miscellaneous Gifts:	

**Submit completed form to:**

The King's Daughters | 601 Children's Lane, 2<sup>nd</sup> floor | Norfolk, VA 23507  
Tel: 757.668.7098 | Fax: 757.668.8907 | Email: [info@kingsdaughters.org](mailto:info@kingsdaughters.org)