



LINENS & GIFTS REPORTING FORM

THIS FORM SHOULD BE COMPLETED AND SUBMITTED WITH EACH DONATION.

CIRCLE NAME: _____

REPORTING PERSON: _____ PHONE: _____

MONTH: _____ YEAR: _____

Please list the number of items in each category.

LINENS (HAND-MADE) ITEMS

ITEM	QUANTITY
Bears	
Developmental Hearts for NICU	
Journal Bags	
Tooth Fairy Pillows	
Miscellaneous Linens (Bibs, burp cloths, pillow cases, heart pillows, booties, etc.)	

GIFTS

ITEM	QUANTITY
Batteries	
Reading Books (only new books)	
Crafts (Coloring/activity books, construction paper, paint, brushes, pipe cleaners, glue, tape, stationary, pens, pencils, etc.)	
Crayons & Markers	
Playing Cards	
Socks	
Toys & Games	
Miscellaneous Gifts:	

Submit completed form to:

The King's Daughters | 601 Children's Lane, 2nd floor | Norfolk, VA 23507
 Tel: 757.668.7098 | Fax: 757.668.8907 | Email: info@kingsdaughters.org