



## 2017 Tree Designer Description Form

The following information will be used to create your tree's sign & bid sheet:  
PLEASE PRINT CLEARLY

Tree Title: \_\_\_\_\_

Tree Size: (circle one) 3foot 4foot 6foot

Designer Name: \_\_\_\_\_

Company Sponsor: (circle one) Yes / No

○ If Yes please, provide Company Name: \_\_\_\_\_

Circle Sponsored Tree: (circle one) Yes / No

○ If Yes please, provide Circle Name: \_\_\_\_\_

Gifts under the tree Yes / No

○ **NEW** this year if you have gifts for under the tree we ask that you create the list for display with your tree.

○ Estimated retail value of tree: \_\_\_\_\_

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Contact Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

**Mail:** The King's Daughters Office, BWS 2017 Tree Designer  
601 Children's Lane, 2<sup>nd</sup> Floor Norfolk, VA 23707

**Email:** info@kingsdaughters.org **Subject Line:** BWS Tree Designer Agreement Form

**Fax:** 757.668.8907 **Attn:** BWS Tree Designer Agreement Form

Phone: 757.668.8909