



\_\_\_\_\_  
(Circle Name)

**Meeting Minutes – Date:** \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Meeting Location/Hostess: \_\_\_\_\_

Number of Members Present: \_\_\_\_\_  
(May want to also list which members were present)

The King's Daughters Prayer and the Lord's Prayer were recited.

The minutes of the previous meeting were read by \_\_\_\_\_.

Special guests were present: \_\_\_\_\_

**Committee Reports:**

- Treasurer –
- Legislative –
- Bears –
- Historian –
- KD Connect/Office Update –
- \_\_\_\_\_ –
- \_\_\_\_\_ –

**Old Business:**

**Circle Projects:**

**New Business:**

**Meeting Adjournment:**